

Appendix 1

Rotherham Metropolitan Borough Council

Neighbourhoods and Adult Services Social Care Shared Lives Scheme Extension

ACTION PLAN

Action	By Whom	Expected Outcomes	Timescale
Variation of registration request forwarded to CQC.	Paula Gallon	Scheme registered to provide placements for all eligible adults.	Immediate
Review all current policies, procedures and publicity/marketing for scheme	Paula Gallon and Tom Sweetman	Policies and procedures reflect change to extended scheme. Publicity campaign designed to increase awareness of scheme	End October 2010
Internal Recruitment of additional worker	Anne Baxter	Worker in place	November 2010
Plan recruitment campaign for carers in liaison with fostering service	Paula Gallon/Appointed worker	Recruitment campaign designed	December 2010
Review current arrangements for administration of scheme	Anne Baxter	Establish new structure and management arrangements	January 2011
Recruit carers	Paula Gallon /Appointed worker	Carers recruited approved to take placements	March 2011
Commence placements	Paula Gallon /Appointed worker	Placements offered to eligible adults	April 2011
Implement performance management system to identify cost effectiveness and quality of scheme	Anne Baxter	Performance Management reported on an exception basis quarterly to DLT	ongoing